

NOTE OF ISSUE

Calendar No. (if any) _____

Index No. _____

Supreme Court of the State of New York, Bronx County

For use of Clerk

Name of Justice Assigned

NOTICE FOR TRIAL

____ Trial by jury demanded
 ____ Of all issues
 ____ Of issues specified below
 ____ Or attached hereto
____ Trial without Jury

Filed by _____

Date summons served _____

Date service completed _____

Date Issue joined _____

NATURE OF ACTION OR PROCEEDING

____ Tort ____ Motor Vehicle Negligence
 ____ Medical Malpractice
 ____ Other Tort

____ Contract
____ Contested Matrimonial
____ Uncontested Matrimonial
____ Tax Certiorari
____ Condemnation
____ Other (not itemized above) specify: _____

____ This action is brought as a class action

Amount Demanded \$ _____

Other Relief _____

Special Preference claimed under

on the ground that

Insurance carrier(s), if known: _____

Attorney for Plaintiff/Plaintiff Pro Se: _____

Address: _____

Phone Number _____

Attorney for Defendant/Defendant Pro Se: _____

Address: _____

Phone Number _____

Note: Clerk will not accept this Note of Issue unless accompanied by a Certificate of Readiness, or in a medical malpractice action, unless, where applicable, the Certificate of Readiness previously has been filed and the panel procedures prescribed by court rules pursuant to § 148-a of the Judiciary Law have been completed.

CERTIFICATE OF READINESS FOR TRIAL

(Items 1-7 must be checked)

- | | Completed | Waived | Not Required |
|--|-----------|--------|--------------|
| 1. All pleadings served..... | _____ | _____ | _____ |
| 2. Bill of particulars served..... | _____ | _____ | _____ |
| 3. Physical examinations completed..... | _____ | _____ | _____ |
| 4. Medical reports exchanged..... | _____ | _____ | _____ |
| 5. Appraisal reports exchanged | _____ | _____ | _____ |
| 6. Compliance with rules in matrimonial actions..... | _____ | _____ | _____ |
| 7. Discovery now know to be necessary completed... | _____ | _____ | _____ |
| 8. There are no outstanding requests for discovery. | | | |
| 9. There has been a reasonable opportunity to complete the foregoing proceedings. | | | |
| 10. There has been compliance with any order issued to Precalendar Rules (22 NYCRR 202.12). | | | |
| 11. If a medical malpractice action, there has been compliance with any order pursuant to 22 NYCRR 202.56. | | | |
| 12. The case is ready for trial. | | | |

Dated: _____

Signature _____

Print Name _____

Attorney for/Party Pro Se _____

Address _____

Phone Number _____

State of New York County of _____ ss:

being duly sworn deposes and says: that deponent is not a party to the action, is over 18 years of age and resides at _____ that on the ____ day of _____, 20____ deponent served the within Note of Issue and Certificate of Readiness on _____ attorney(s) for _____ herein at their office located at _____ during their absence from said office

(a) by then and there leaving a true copy of the same with _____ the clerk; partner; person having charge of said office.

(b) and said office being closed by depositing a true copy of same enclosed in a sealed wrapper directed to said attorney(s), in the office letter drop or box

Sworn before me on the ____ day of _____, 20____

Notary Public

State of New York County of _____ ss:

being duly sworn deposes and says: that deponent is not a party to the action, is over 18 years of age and resides at _____ that on the ____ day of _____, 20____ deponent served the within Note of Issue and Certificate of Readiness on _____ attorney(s) for _____ at _____

the address designated by said attorney(s) for that purpose by depositing a true copy of same enclosed in a postpaid properly address wrapper, in -a post office- official depository under the exclusive care and custody of the United States Postal Service within New York State.

Sworn before me on the ____ day of _____, 20____

Notary Public

Admission of Service

Due service of a Note of Issue and Certificate of Readiness of which the within is a copy is admitted this ____ day of _____, 20____

Attorney(s) for